



## JJPOC Executive Committee

July 15, 2019

11:30AM-1:00PM

OPM, 450 Capitol Ave, Hartford, CT (Conference Room 5A)

### Meeting Summary:

#### 1. CSG Visit

- CSG will be conducting a second round of focus groups July 16<sup>th</sup> and 17<sup>th</sup> in Connecticut. They will be meeting with law enforcement, probation, LIST members, judges, public defenders, and prosecutors.
- TYJI provided updates regarding the MOA and the data release process.

#### 2. Work Plans (*attached to email*)

- CSG - A call between CSG and the JJPOC Co-Chairs was scheduled for July 16<sup>th</sup> to discuss the timeline and deliverables.
- CCLP - The work plan has been vetted by the Incarceration Work Group and has been finalized.
- Peter Leone - His scope of work has been finalized and he will provide the Education Committee with three options in regards to educational services of youth
- All 3 consultants received all 3 scopes of work and will review them to determine any areas of overlap or duplication. TYJI will coordinate efforts to work efficiently among these 3 projects. The 3 consultants will work on creating a timeline and will have a monthly check-in with TYJI to discuss progress and coordination.
- There was a discussion on how to share the meeting materials of the JJPOC Work Groups. TYJI will begin to send the Executive Committee the meeting materials (agenda, meeting summary, etc.) from all of the work groups moving forward. The meeting summaries are not meeting minutes but a document with general topics and points of discussion.
- There was discussion regarding the prioritization of these 3 projects. There was recognition that JJPOC is not the full-time job of the committee members and it is important to use the time effectively. Considering the deliverables for January 2020 from these three projects, it will require the

focus of the JJPOC. With this focus in mind, TYJI has started to meet with JJPOC Work Group co-chairs to discuss their plans for the work group moving forward. TYJI will present this plan at the July JJPOC meeting.

### 3. Voting Process/Work Group Configuration

- At the recommendation of the Executive Committee, TYJI has reached out to the CT Sentencing Commission and CT Commission on women, Children, Seniors, equity, & Opportunity to learn more about their membership, meetings, and decision-making process. A factsheet was created as an outline and was passed out during the meeting. It was shared that they face similar challenges to JJPOC in terms of decision-making.
- There was discussion on the pros and cons of each voting option presented by TYJI. The following was agreed upon:
  1. There would be no formal voting process at the work group level. The co-chairs will be responsible for receiving the general consensus of the group, using “majority rules”, when moving forward with recommendations to JJPOC.
  2. Due to the importance of hearing all members, work group members who are not in agreement with the majority opinion has a right to add a dissenting opinion. When presenting the proposed work group recommendations, the dissenting opinions will also be presented.
  3. To respect the efforts of the work groups, the Executive Committee will not vote upon their proposed recommendations. The work group co-chairs will only inform the Executive Committee of the proposed recommendations and dissenting opinions prior to a formal JJPOC presentation. Executive Committee members will then also have an opportunity to add a dissenting opinion, which will be added to the work group co-chair JJPOC presentation.
  4. The work group co-chairs will be responsible for presenting the work group’s proposed recommendations based on the majority opinion of the work group, as well as all dissenting opinions.
  5. The only formal voting entity will be JJPOC.

- TYJI has put together a JJPOC Orientation Manual that will be updated and presented to JJPOC in the Fall.

#### 4. Next Steps

- TYJI will edit the handouts based on today's meeting and resend them to the Executive Committee.
- There was discussion on future agenda items for the Executive Committee, which included:
  - Discussion on the research study process
  - JJPOC voting process
  - Discussion on keeping the JJPOC Work Groups open to all or closed to specific members.
- TYJI and CSG will collaborate on planning a legislative informational forum in December 2019. This meeting will most likely be the morning of the December JJPOC meeting.
- A Doodle Poll will be sent out for the next Executive Committee meeting(s). It is recommended that the Executive Committee meet monthly during the Fall to stay apprised of the proposed recommendations to come January 2020.

**Next Meeting:** TBD